



70 Hunting Gate, Hemel Hempstead,  
Hertfordshire, UK. HP2 6NX  
☎ 07765 210362 www.motelife.co.uk  
Registered U.K. Charity No. 1118994

## Motec Life - UK's First Annual General Meeting 1st December 2007

### Members present

Mr Paul Ofori-Atta **President**  
Mr Simon Derby **Vice President**  
Mr S. P. Raymond. AGM (afternoon session) **Chairman**  
Ms Rosie Doogan **Secretary**  
Mrs Gladys Ofori-Atta **Membership Secretary**  
Mr Steve Townsend **Welfare Officer**  
David Lewis **Non-Executive Member**  
Dr Akintunde O George **ex-Treasurer**  
Mr Ray Ofori **Treasurer**  
Ms Veronica Macquarsh **Assistant Membership Secretary**  
Mr George Bannerman **Project manger and Non-Executive Trustee**  
Jason Hewitt **Non-Executive Member**  
Mr Martin Quansah **Minister for development Ghana High Commission**  
Mr Robert Welsh **Managing Director Corin UK**  
Ms Karen Peachey **International Director THET**  
Ms Gilmara Naximento  
Mr Vinay Gokool  
Mrs Sarah Wright  
Miss Davinia Leggett  
Dr Amu-Darko Fifi  
Mrs Lydia Bannerman  
Mrs Mercy Acheampong  
Dr. Christine Amakye  
Mr Ceasar Mensah  
Mrs Sue Holder  
Mr Godwin Asamoah  
Mr Amar Patil  
Ms Marian Dickson  
Mr Gilmara Nascimenn  
Ms Antoinette Dadzie  
Mr Kofi Amu-Danco  
Ms Sally Shepard  
Mrs Muriel Raymond  
Ms Felicity Adu-Mills  
Dr Sabir Nadeem  
Dr. Bola Akinola  
Ms. Sally Sheppard

**Patron:** Professor Lord David Alton of Liverpool, House of Lords, Westminster, London. **Co-Patrons:** Mr. Jonathan Beacon FRCS; Mr. Peter Dyson FRCS. **Trustee Executive Members:** President: Paul Ofori-Atta FRCS; Vice President: Dr. Edward Acquah FRCA; Secretary: Ms. Rosemary Doogan; Welfare Officer: Mr. Stephen Townsend; Treasurer: Dr. A. O. George; Membership Secretary: Mrs. Gladys Ofori-Atta. **Trustee Non-Executive Members:** Mr. George Bannerman; Dr. Conrad Buckle; Ms. Sarah Wright; Dr. Kofi Amu Darko; Mr. Simon Derby; Mr. Raymond Ofori; Mr. David Lewis; Dr. Ami Kotecha B.Sc. MB.BS. **Educational Committee:** Mr. A. V. Marchon FRCS; Dr. Ami Kotecha B.Sc. MB.BS; Mr. Raymond Ofori; Dr. Conrad Buckle FRCS, FCEM.



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Mr. Jack Williams  
Mrs. Faustina Osei  
Mr Isaac Dadzie  
Patti Edwards  
Mr Apu Bhalla  
Ms. Ogra Marufu  
Mr. Jason Hewitt  
Mr Owusu Fosu

### **Apologies**

Prof Lord David Alton  
Zoltan Takacs  
Dr Willbert Spaans.  
Erica Brooker  
Peter Williams  
Elaine Dunbar

### **Agenda am meeting**

1. Registration
2. Welcome from the chairman.
3. Welcome and Self Introduction from the committee members.
4. Minutes of the previous meeting (18th November)
5. Financial report
6. OAB
7. Election for Welfare officer

### **Agenda pm meeting**

1. Registration
2. Welcome to invited Guests.
3. Annual Reports
4. Appeal for sponsors and support Mr George Bannerman
5. Address by Mr Martin Quansah
6. Message from IOM/MIDA
7. Supporting Motec's work in Africa Robert Welsh Corin
8. President address
9. Key Address Ms Karen Peachey Tropical Health and Education Trust
10. Letter of Complaint from Ananse Cultural Village
11. Open Forum
12. Chairman's remarks
13. Vote of thanks Ms Antoinette Dadzie

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### Agenda pm meeting

1. Welcome from the President. Mr Ofori -Atta began the morning session by welcoming all existing Motec members and new visitors.
2. Welcome and Self Introduction from the committee members.
4. Minutes of the previous meeting (18th November) were agreed as correct. Mr Townsend called a motion for acceptance. Seconded by Mr Ofori-Atta.

### **5. Financial report**

Sue Holder provided the meeting with the financial statement and an explanation of accounts for year ending 2007.

- a) The account is still in deficit.
- b) For the financial year 2008 all cheques will be paid into the account to establish an audit trail for independent auditors at the 2008 AGM.
- c) Members self-funding travelling to Ghana for charity purposes are able to claim gift aid.
- d) Recommendation that once a quarter we need to reconcile the account. The need to establish a team that would look after the Motec accounts was re-emphasised. Proposed for the team are Sue Holder, Muriel Raymond and George Bannerman.
- e) A recommendation has been made that there is a membership subscription of £100 a year. Gift aid can be claimed on the subscription.
- f) A review of medical registration is needed; currently this is being funded by the charity.
- g) All monies raised have to go through Motec account before use. Invoices will be issued with email acknowledgement.

### **6. OAB**

- a) A review of membership is needed. It is proposed that we should have full committee members with voting rights, sub committee members to help on working parties, also considered will be student membership.
- b) Membership ID still to be arranged.
- c) Role/review of Patrons. Lord Alton has stated that the charity can have many patrons. Mr Parmar or Mr Waterfield has been suggested from QE11 as was the chief executive from West Herts and the Mayor of Hemel.
- d) All article produced for the web will need to be approved for publication by the President. Mr Mr S. P. Raymond, George Bannerman and Christine Amakye depending on area of expertise may edit medical articles.
- e) Articles or reports written about the target Hospitals visited needs to be viewed by the individual hospitals prior to publication.

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- f) Project managers required for fund raising.
- g) Paul's sho Louisa Draper is to become his personnel assistant.
- h) Dr Amu-Darko Fiifi accepted the responsibility of linking Motec with our international supporters.
- i) Steve is fund raising for Motec through Deaf Shepherd musical concert at St Albans. Tickets sale details on web site.
- j) Christine has asked for details on how to apply for professional leave. It appeared that there were differences of approach and attitude at various NHS Trust Hospitals. Also she has been asked to make a presentation to the trust and is concerned about what issues she can talk about. Paul recommended that consultation with the Trustee Executive would help her formulate a reasonable approach.
- k) Mr S. P. Raymond has expressed concerns for fund raising activities within Motec. Money used from charity should be based on set ground rules. In future all projects must be approved.
- l) Veronica read her report from the October visit to NKawKaw (**For** further information see Veronica's October 2007 report on the web site).
- m) Godwin read his report from the October trip to St Joseph's (**For** further information see Godwin's October 2007 report on the web site).

#### **8. Election of Welfare officer**

The results of the Motec postal elections meant that one position remained to be contested- Welfare Officer.

Voting took place for the post of Welfare Officer, which was overseen by MOTEC Electoral Officer Dr Fiifi Amu Darku and observed by the Chairman Mr Raymond, the results were:

Rose 5 votes

Sarah 12 votes

Steve 19 votes

Congratulations to Steve on his continued appointment as Welfare Officer.

The Electoral Officer inaugurated the final list of elected Trustees

President: Mr Paul Ofori-Atta...un-opposed.

Vice President: Mr Simon Derby.. Un-opposed.

Secretary: Ms Rosemary Doogan...un-opposed.

Membership Secretary: Mrs Gladys Ofori-Atta...un-opposed.

Treasurer: Mr Raymond Ofori...un-opposed.

Welfare Officer: Mr Sephen Townsend.

Trustee election results were approved unanimously.

Motion passed to close morning session by Fiifi. Seconded by Rosie.



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### Agenda pm meeting

Mr Ofori-Atta gave the opening speech. He introduced the Chairman of the afternoon session - Mr Raymond.

1. **Welcome to invited Guests.** The chairman gave a warm welcome to all the guests attending the afternoon session. The visiting guests introduced themselves to the meeting.

The chairman opened the afternoon session by giving a speech on the works of Motec and the charities advances over the last year. Mr Raymond described Motec as a movable feast that is unable to stop and that we should celebrate our successes. Examine the past and reflect aspects off the organisation and feed back. Mr Raymond read from a letter from IOM- the Ghana health project that stated they are committed to Motec.

2. **Motec's target Hospitals by Mr Simon Derbia Vice President**

Simon gave an in-depth speech on the passion and compassion of Motec. On how Motec's vision is to establish a centre of orthopaedics within Ghana. Simon spoke of the commitment and dedication of the Motec members and the many skills that the group can offer the target hospitals. A full review of the work of Motec so far within these target hospitals is available on the website.

3. **Annual Reports**

#### **Physiotherapy Report Sarah Wright**

Sarah gave a brief summary of the four last trips to Ghana. The major problems are still, lack of trained physiotherapists, lack of understanding of the need for training or any evidence of post basic up-dating of staff. Barriers to improvement are still a lack of understanding of the service, financial restrictions and a lack of physiotherapy teamwork, although some improvements have been seen (**For** further information see Sarah's October 2007 report on the web-site).

#### **Microbiological services by Ray Ofori**

A full review of Ray's findings is available of the web site

#### **Theatre Facilities by Steve Townsend.**

After an initial assessment recommendations have been made to the hospitals involved. A new Hospital has been planned at the St Joseph's site, which will be an enormous challenge. Our main tasks need to be education and to train the trainers.

#### **Education Report by Rosie Doogan**

A full report of is available on the web site

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#### **4. Appeal for sponsors and support Mr George Bannerman**

You can find George's appeal for support and participation on the Motec web site.

#### **5. Address by Mr Martin Quansah, Ghana High Commission**

A copy of Mr Quansah speech is available on the web site

**6. The chairman in his opening speech read message from IOM/MIDA this message from Ralph Welcker.** (The letter can be read on the Motec web site).

#### **7. Supporting Motec's work in Africa Robert Welsh Corin**

Mr Welsh stated Corin's re-emphasised his continued support for Motec. Corin has many contacts that can help also they are planning to look at sponsorship of surgeons to visit the UK. Corin has agreed to sponsor the 2008 orthopaedic meeting in Ghana.

#### **8. President address**

Paul thanked Corin for the support. He stated that Motec active members are energised by their passion for humanity.

We need to support and develop trauma to allow the population to return to a normal working life. There should be recognition of the indigenous population rather than forcing blanket policies from abroad. We should work within the African environment with all level headed people who care about problems of the patient in Ghana /Africa and anywhere I the world and encourage health care improvements without diluting the aspirations and identity of any nation like Ghana. Motec needs cross cultural awareness to help us understand the people we plan to help. A full copy of the president's address is available on the web-site

#### **9. Key Address Ms Karen Peachey Tropical Health and Education Trust**

Karen Peachey presented a seminar on the work and aims of THET. Karen described how they act as a bridge between health authorities and different parts of the world by building long term relationships. One of the aims of THET is to support the local work force by training the trainers and by helping to strengthen and extend existing services in developing countries. For further information about THET visit [www.thet.org.uk](http://www.thet.org.uk)

**10. Letter of Complaint from Ananse Cultural Village** The charity has received email complaint from the Ananse Cultural Village. Motec wishes to express apologies for any misunderstandings that may have been inadvertently caused. Mr. Ofori-Atta with the help of Mrs Estelle



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Appiah (of Motec and the Attorney General's Office, Accra) has now resolved the issues that were raised.

11.

### **12. Open Forum**

There was a general consensus on the good work that Motec was undertaking in Ghana. The High Commission and Corin reiterated their continued support for Motec in the following year. Paul spoke of the need to develop trauma services and the need for people in authority in Ghana to train Para-medics, professional drivers in first aid measures and inclusion of trauma care in the Medical Assistants training in Ghana.

A presentation of a local carved picture was presented to Robert Welch in thanks of his support to Motec over the last year.

### **13. Chairman's remarks**

The Chairman thanked all for attending the 1st annual general meeting. He congratulated Paul on his determination and dedication to the cause of Motec. He said that from the original visit much had changed from a few people visiting St Joseph's to highlighting the need to improve patient care in our target hospitals.

### **Vote of thanks Ms Antoinette Dadzie**

Antoinette gave a vote of thanks to Paul for his work and devotion to the charity and the help he is giving to Ghana health care services.

### **14. Meeting ended at 16.30hrs**