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Registered U.K. Charity No. 1118994

## Meeting 24th February 2008

### Members present

Mr Paul Ofori-Atta **President**  
Mr Simon Derbia **Vice President**  
Mrs Gladys Ofori-Atta **Membership Secretary**  
Ms Rosie Doogan **Secretary**  
Mr Steve Townsend **Welfare Officer**  
Mr. David Lewis **Non-Executive Member**  
Mr George Bannerman  
Ms Felicity Mills  
Mrs Erica Brooker  
Rev Fr. Gregory  
Dr Wilbert Spaans, wife and 2 children  
Mrs. Patti Edwards  
Dr. Christine Amakye  
Mr. George Bannerman  
Mrs Lydia Bannerman  
Ms. Olivia Attah  
Ms. Agatha Obro

### Apologies

Mr Vinay Gokool  
Mrs Sarah Wright  
Dr Draper  
Dr. A.O. George  
Mr Raymond Ofori  
Dr. Michael Saleh

### Agenda

Business Meeting: 13.00 till 15.00.

1 A. Self introduction and Introduction of New members, new responsibilities for some members:

P.A. & Correspondences/Link with World Orthopaedic Concern-Dr. Louisa Draper

Documentaries and Travel Arrangements from  
UK Ports. Ms. Michelle Miller (13.00-13.10)

Special Assistant to President

1 B Minutes of AGM 1st December and matters arising (13.10-13:25). **Rosie**

1 C. October Nkawkaw Photographs and Words of Wisdom: Dr. Wilbert Spaans.

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**Patron:** Professor Lord David Alton of Liverpool, House of Lords, London; Daasebere Professor Oti Boateng, Paramount Chief of New Juaben State, Ghana. **Co-Patrons:** Mr. Jonathan Beacon FRCS; Mr. Peter Dyson FRCS. **Trustee Executive Members:** President: Paul Ofori-Atta FRCS; Vice President: Mr. Simon Derbie; Secretary: Ms. Rosemary Doogan; Welfare Officer: Mr. Stephen Townsend; Treasurer: Mr. Raymond Ofori; Membership Secretary: Mrs. Gladys Ofori-Atta. **Trustee Non-Executive Members:** Mr. George Bannerman; Ms. Sarah Wright; Mr. David Lewis; Dr. Ami Kotecha B.Sc. MB.BS. **Educational Committee:** Dr. Ami Kotecha B.Sc. MB.BS; Mr. Raymond Ofori; Dr. Christine Amakye; Mr. George Bannerman; Mr Justice U'Lois. **International/Electoral Affairs:** Dr. Kofi Amu – Darko. **Personal Assistants to the President and Vice:** Mrs. Veronica Mac Quarshie; Dr. Louisa Draper. **Consultant in Ghana:** Mrs Estelle Appiah.

2. Brief report of Recent Motec February Working visit to Ghana-**13.25 – 13.55**

Accra, Akosombo, Koforidua, Nkawkaw by  
Dr Christine Amakye- ANAESTHESIA in Ghana  
Mrs Patti Edwards. Radiology

Ms Rosemary Doogan---theatres and lecture

Mr. P. Ofori-Atta General Overview and implications:

3a. The Maltings Glorious Evening. Mr. Steve Townsend. **13.55 – 14.00**

3b. Ghanaian Day Free...Mrs Veronica Mac-Quarshie: Special Assistant.  
**14.00-14.05**

3c. Christmas Season Special Day in London by Mrs Lydia Bannerman  
**14.05 – 14.10**

4. John Mitchell's meeting at Dunstable - outcome of Asafo sponsorship.**14.10 – 14.15**

**5 14.15 – 14.40**

5a April team: programme under discussion with target hospitals/ Meeting at Asafo.

5 b. June teams: TWIN Teams: - Akosombo-Koforidua / Nkawkaw – Pramso/Asafo

Education / clinical work avoiding blockage of local team's surgery.

5 c. October - Congestion to be avoided. Simon Derby

6. Charity Commission Reports – nomination of support workers. **14.30 – 14.40.**

7. Bank Account signatories.14.40 -14.45. Raymond Ofori

8. Other matters i.e. Car stickers, id badges, and associate membership.  
**14.45-15.00.**

Close of meeting. **15.00**

## Meeting

1 Introduction by Simon Derby:

2. Welcome and Self Introduction from the committee members.

3. Minutes of the previous meeting (18th November) were agreed as correct.

4. Wilbert Spaans; gave a report on obstetric care in NKawKaw. Review of instrumented delivery and ways to improve obstetric care by reducing Caesarean sections. Wilbert feels that a comprehensive teaching program is needed to heighten awareness of alternative to Caesarean sections with instrumented deliveries. Wilbert also stated that currently the one Medical Officer is on call all week to help reduce their workload we should help with training the senior midwives to carry out instrumented deliveries. **See web site for full report found in October's review of NKawKaw.**

#### **5. Motec February trip.**

**Christine** gave a power point presentation of an overview of anaesthesia and perioperative care. The presentation can be seen on the website at **Motec Life-uk February 2008**

**Patti** gave a talk on x-ray services within Ghana and how they differ between hospitals Patti's report can be seen on the website. Also visit Madhu Motec Rescue

**Rosie** discussed the educational program during the trip and the responses from the three sites visited. A full report will be on the website at a later date.

**Paul** Our main aim is education we are looking at producing handouts or a booklet with all the lectures.

6. Freight has arrived in Ghana and is under the supervision of Rev. Fr Andy Soley of the National Catholic Secretariat. Hopefully freight to be transferred to the Rev. Sisters at NKawKaw.

#### **7. Fund Raising & Sponsorship**

Maltings "Deaf Sheppard" Steve, Dave and the band raised a fantastic £2,507 for their concert in January. Dave and Steve want to use the money to sponsor their working visits to Ghana.

Veronica's Ghanaian day free at Brenford was a triumphant success with the paramount chief from Koforidua in attendance.

Lydia is to organise a charity ball either in the summer or over the Christmas period venue and price of tickets and feasibility to be discussed.

Patti's fund raising Indian take away night raised £495

John Mitchell has in principle agreed to sponsor teams to go to Ghana. He has also agreed to sponsor equipment. There is a meeting in Accra in April for establish sponsorship for the June/October visits.

## 8. Future Visits planned

### April Team

April team: programme under discussion with target hospitals/ Meeting at Asafo contemplated.

The team will comprise of Paul, Steve, David and Felicity.

### June Team

It is planned for 2 working stations: Akosombo & Nkawkaw. Pramso & Asafo may be visited. The programme will be largely educational both with formal lectures program at all sites.

### October team

If members are interested in the October team please can you book in with Simon Derby to avoid being disappointed?

## 9. Charity Commission Reports

The charity commission will review the minutes and final report from the AGM. This is to look at our finances on how we spend the monies donated; also it is to ensure that we comply with the rules of charity status.

## 10. Bank account

Executive members signatures are still required current account is £6,800

## 11. Other matters

Dave is to organise Car stickers, pens also T-shirts still available.

Corin to organise id badges.

Associate membership still under discussion as to whether they would be necessary and also whether any one would be interested. Please contact one of the executive committee with your ideas.

## 11. AOB

**Lydia** asked "where does orthopaedic trauma stand"

**Paul** "Our aim is to encourage the local staff to practise orthopaedic surgery more effectively in particular trauma surgery". "The highest mortality rate in Ghana is from road traffic accidents and the lack of immediate trauma care".

**Rosie** ~we have been asked if we can look at establishing a form of NVO program to train unqualified staff. The area's in particular at the moment is pharmacy and Para-medic training. Currently there are many in-house training programs but help is needed to establish a more formal program. If any one is involved in training programs and would like to help can you come along to the April meeting?

**George** "What level should we aim the education level at"?

Christine "For trauma care we should establish an ATLS program"

**Paul** ~although we cannot establish a formal training for ATLS as we are limited for time on the visits, we will have to teach at ground level. Erica is to establish links with the Para-medic services and will report back at the next meeting.

**Simon** ~ Simplicity is our language

**Paul** ~ in reports emphasise the areas we feel they need help with and also what they feel they need.

**Wilbert** ~ there is a course for developing countries by the royal college of surgeons in obs and gynae (Holland)

Next meeting planned about 2 weeks post April trip 2008

Close of meeting. **15.00**