



Meeting 15th July 2007

Members present

1. Mr Paul Ofori-Atta **President**
2. Ms Rosie Doogan **Secretary**
3. Mrs Gladys Ofori-Atta **Membership Secretary**
4. Mr Steve Townsend **Welfare Officer**
5. Dr Akintunde O George **Treasurer**
6. Mr Simon Derby **Non-Executive Member**
7. Dr George Bannerman
8. Mrs Bannerman
9. David Lewis **Non-Executive Member**
10. Mr Ray Ofori **Non-Executive Member Pathology**
11. Mr Raymond
12. Mr Vinay Gokool
13. Mrs Sarah Wright **Non-Executive Member, Fund Raiser**
14. Ms Mercy Acheampong
15. Ms Veronica Macquarshe
16. Ms Sally Shepard
17. Ms Davinia Leggett
18. Miss A. Dadzie
19. Mr Justice U-Lois
20. Ms Olga
21. Mrs Faustina Osei
22. Mr S. P. Raymond
23. Mrs Muriel Raymond
24. Mrs Patti Edwards
25. Dr M. Saleh
26. Mrs Marian Dickson
27. Mr Isaac Amo Dadzie
28. Dr Bola Akinola
29. Mr Apu Bhalla
30. Mr. Kwame Yiadom
31. Mr Gordon Asamoah

Apologies

Mrs Erica Brooker **Fund Raiser**
Dr Edward Aquah **Vice President**
Mrs Sue Holder **Non-Executive Member**
Zoltan Takacs
Dr Ami Kotecha
Mr Caesar Mensah
Mr Jason Hewitt **Non-Executive Member**
Mrs Sue Holder **Accounts Officer**

Agenda

1. Welcome by President.



2. Self Introduction
3. Minutes of previous meeting.
4. New Membership
5. Visit to St Michael's School & T Shirts.
6. Bicycle Ride / Fund Raising Plans/ Meeting with Charles Kelly/John Mitchell
7. Summary of reports from June trip by members including Tema, Pramso
8. Financial Report: Sue Holder / A. O. George / P. Ofori-Atta
9. Migration for Development in Africa / I.O.M sponsorship/limitations.
10. October Trip: Dates, Volunteers, QE2, Annual Lecture, and Anniversary Dinner.
11. Educational Programmes...Koforidua / Nkawkaw /Pramso.
12. AGM: Date, arrangements.
13. KLM / BA: progress with appeal for Charity Tickets to Ghana.
14. Planned Dates of Visits to Ghana: Review of working Strategy
15. A.O.B.
16. Next meeting.

The Meeting

1. The meeting started with a welcome by the President to all members.
2. Introductions and welcome to the new members present.
3. The minutes of the previous meeting 20th May 2007 were agreed.
4. New membership details: we now have members from Holland, Germany and Canada membership is now at 80.
5. a) St Michaels's School in St Albans have pledged to donate funds the raised from their carol service this year. They did this last year and the funds went towards the printing of the Motec T shirts. T-shirts are available in size 7yrs to XXL prices £8 child and £10 adult. Steve and Paul visited the school to thank them for all their support.
5. b) Information not available on the Bicycle ride by Jason.
5. c) Other fund raising matters, **the Kelly family** are organising a quiz night which will be held in Hertford. It is planned for the **29th September** other charity fund raising will be held on the night. The money raised will go to refurbish the recovery unit at St. Joseph's. Gift aid forms are available on the web – members to fill in forms and claim on their tax returns.
6. Summary of Reports from the June trip at NKawKaw, Koforidua and Paul's trip to Dublin are all available now on the Motec web site.



7. Financial report, The Charities accounts are currently in deficient of £4000. Paul reviewed costs of trips so far. Full report will be available at the AGM in December.
8. I.O.M. are still supporting three Ghanaian members per visit the money received from IOM is going to help support non-Ghanaian member to travel to Ghana. MIDA is planning to set up a new office in London.
9. October trip. It is planned for the 13th October to the 28th; it is proposed to send seven people to Koforidua and four to NKawKaw. There will be Motec's first anniversary dinner during this visit cost approximately £40 per head. The cost of the Hotel in Accra is \$75 per night or we may use the brother's house.
10. Educational program planned for October. The program was sent out with the last minutes can all members please organise their lectures in advance and send the contents to Rosie at doogan@spire.com. In addition, we have been asked to compile educational folders that will be useful for the Hospitals if you have agreed to help with this can you ensure that your work is ready by the end of September so we can compile the folders. Davinia and Sarah are compiling the folders so please send information to davinialegett@hotmail.com
11. AGM is planned for 11am on Saturday December the 1st at either BUPA or Hemel postgraduate centre depending on attendance. If you are interested in coming to the AGM please, can you let Paul, Simon or Rosie know?
12. Work with gaining charity support from BA and KLM is still in progress. Members will be up-dated as this work progresses.
13. In the future planned visits to Ghana will be re-organised: three clinical working visits times October, February and June and a single concentrated educational /workshop grand tour year, An educational visit will be arranged, but separate from these dates.
14. OAB.

Election of Vice President.



Congratulations to Mr Simon Derby Non-Executive Member who was elected to the post of Vice President until the AGM elections in December, narrowly beating Mr Steve Townsend Welfare Officer by 15-to12 votes.

Ami and Paul have collated a document 'Preparing for your trip' which is now on the web site.

Steve- can matters arising be put back on the Agenda

– No progress on organising a team to come to visit theatres at Hemel from St Joseph's.

A governor from a local school at Koforidua has asked for donations of education books.

George and Mr Raymond will help support visiting Surgeons and Nursing staff from Ghana.

Paul- The container should be leaving early August. Donations going so far x-ray machines, linen, beds.

Veronica and George will work together on an educational theatre project.

Vinay will collate recovery protocols.

A very big thank you to Mrs Bannerman by Mr S. P. Raymond and MOTEC and who looked after the remaining Motec members on their last day in Accra.

15. Next meeting tbc

16. Meeting closed at 15.45hrs