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Registered U.K. Charity No. 1118994

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**AGM: VENUE. Post-Graduate Centre, Hemel Hempstead Hospital. HP2 4AD.**  
**SUNDAY 27<sup>th</sup> April 2012. 11.45 – 16.00**

**AGM Morning: Business session. Chair: Motec President. House keeping.**

- 11.45 Arrival of members. Registration Mrs Linda Bigham, Mrs Gladys Ofori-Atta
- 11.50 Welcome Dr Raymond Ofori
- 11.55 Minutes – 2013AGM and matters arising – Mrs Kay Bowers /P. Ofori-Atta
- 12.10. Review of working strategy / working visits 2014/ Election  
Results/Nomination of Special project Managers/ Personal Assistants
- 12.20 Review of finances /New Motec letterheads
- 12.30 OPEN FORUM -& Other matters
- 12.40 Closure of morning business session
- 12.45 – 13.45 BUFFET – by Motec Volunteers

**Public Session 14.00 – 16.00. Family friendly session. Public session**  
**Chairman: Mr Steve Goh, Onco-plastic Breast Surgeon. Peterborough City Hospital**  
**Theme. Moving Ghana's Health Forward**  
**I.T. by Mr David Lewis Motec's webmaster**  
**Registration: 13.45 by Kay Bowers / Miss Elaine Bigham**  
**M.C. Dr Christine Amakye / Miss Lai**

1. A. 14.00. Welcome  
Introductions of Chairman and Distinguished Guests.  
Dr Natasha Jiwa / Mrs Veronica MacQuarshie  
B14.10 Chairman's Response  
C. 14.15 Introduction of Elected Motec Executive Trustees and key volunteers
  2. 14.20 Finance – Annual return to Charity Commission. Mrs Muriel Raymond, Accountant. Motec.
  3. 14.30 Motec Documentary & working strategy- Dr L. Draper /Mr Ofori-Atta
  4. 14.45 EDUCATION Improving health care standards in the developing world: an odyssey! Mrs *Jane Jackson. Clinical Nurse Consultant*
  5. 15.05 The Dacorum message: Mayoress Penny Hearne, Borough of Dacorum represented by Deputy Mayor Allan Lawson and wife MRS Wendy Lawson
  6. 15.10 KEY ADDRESS: Ghana High Commissioner or representative.
  7. 15.25 Speeches – Open forum led by Dr Raymond Ofori, Treasurer
  8. 15.35 Presentation of prize: Motec Volunteers of the year
  9. 15.50 Chairman's remarks
  10. 16.00 Vote of Thanks Dr Natasha Jiwa  
Close of meeting
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